

# Frequently Asked Questions (FAQ)

## IJIAMS Submission & Review Process

### 1. Submission Process

**Q: *How do I submit my manuscript?***

A: All manuscripts must be submitted exclusively via the IJIAMS online portal at [www.ijiams.com](http://www.ijiams.com). We do not accept email submissions to ensure transparent tracking.

**Q: *Is there a specific template I must use?***

A: Yes. Submissions must be formatted using the official IJIAMS IEEE-style template (Word). Papers not adhering to this format will be returned for revision.

**Q: *What file formats are accepted?***

A: For the initial review, we require a Microsoft Word (.docx) file. If accepted, you may be asked for high-resolution images separately.

### 2. Peer Review & Publication

**Q: *What is the review process?***

A: IJIAMS employs a double-blind peer review process. Neither the author nor the reviewer knows each other's identity. At least two independent experts review every paper.

**Q: *How long does the review take?***

A: The typical turnaround time is 4 to 6 weeks. However, this may vary depending on reviewer availability.

**Q: *What is the plagiarism policy?***

A: We maintain a zero-tolerance policy. Manuscripts are screened using Turnitin/iThenticate. Similarity index must be below 10% (excluding references).

**Q: *Is my paper indexed?***

A: Yes, accepted papers are indexed in major academic databases. Please check the 'Indexing' section on our website for the most current list.

### 3. Copyright & Fees

**Q: *Do I keep the copyright of my paper?***

A: Authors are required to sign a Copyright Transfer Agreement upon acceptance. However, authors retain the right to use their work for educational purposes.

**Q: *Is there a publication fee?***

A: IJIAMS is an Open Access journal. There is a nominal Article Processing Charge (APC) to cover hosting and indexing costs. Please refer to the 'Publication Fees' page on [ijiams.com](http://ijiams.com).